Keep Charleston Beautiful
Safety Information:

Take a moment to review these Guidelines:

1. Wear appropriate clothing and safety gear. This includes, but is not limited to, **gloves**, **close-toe shoes**, and **safety vests**. Also be sure to wear clothes that you don’t mind getting dirty.

2. **Do not pick up materials that could be potentially hazardous** such as guns, needles or knives. Call the **non-emergency police** number if you are concerned about an item 843-577-7434.

3. Do not pick up containers with unidentifiable contents. Leave the item and call KCB, 579-7501, to report the exact location of the container and we will contact SCDHEC for disposal.

4. Do not go onto private property without the permission of the property owner.

5. Avoid overexertion, take rest breaks and drink plenty of water.

6. Be aware of your worksite. Be alert for possible wildlife, cars, or pedestrians.

7. Know your allergies and keep needed medications on hand for situations like bee stings or ant bites. When working in natural areas avoid contact with poisonous plants, such as poison ivy.

8. Use all tools and equipment in their intended way. Read labels and follow safety recommendations.

**Use common sense.** We want to get Charleston as clean and beautiful as possible, but we also want to make sure that everyone stays safe and healthy!

Common Sense Rules: **DO NOT EAT, DRINK, RIDE ON, THROW, or PLAY WITH** anything you find during a cleanup event.
Keep Charleston Beautiful
Volunteer Release of Liability Agreement

To the fullest extent permitted by law, I indemnify, defend, hold harmless, and release the City of Charleston (CITY) and Keep Charleston Beautiful (KCB), their directors, officers, employees, affiliates, agents, successors, and assigns (collectively the City of Charleston and Keep Charleston Beautiful) from and against any and all injury, claims, losses, costs, expenses, damages, awards, or settlements (including the payment of reasonable attorneys’ fees) arising out of or resulting from any and all acts or omissions of Volunteer at any sponsored City or KCB activity.

By participating in any sponsored CITY or KCB activity, I hereby grant the absolute and irrevocable right and unrestricted permission to use, re-use, distribute, transmit, publish, re-publish, copy, or otherwise use, either in whole or in part, either digitally, in print, or in any other medium or hereafter known, for any purpose whatsoever and without restriction, photographs taken of me, or in which I may be included; to alter the same without restriction; and to copyright the same. I understand and agree that the photographer may or may not use my name in conjunction with the photographs as he or she chooses.

Event Location: ____________________________________________   Event Date: __________

(Printed name of Coordinator/Site Captain) (Signature of Coordinator/Site Captain)

(Printed Volunteer Name) (Volunteer Signature) (Email)

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Have all event volunteers read and sign above. Turn in the signed form along with your cleanup report and extra supplies to 823 Meeting St Charleston, SC 29403.
Thank you for helping keep Charleston clean and beautiful!

Included in this tote you should find trash bags, pick up sticks, safety vests, and gloves. We do ask that you email, GilletteJ@charleston-sc.gov after your cleanup with the information below. If you need us to pick up the trash, please include its location in the email. Feel free to keep this kit as long as you are conducting cleanups.

| Location: |
| Date:    |
| Total # of volunteers: |
| Total time volunteers worked: |
| Total number of trash bags used: |

The information is used for our annual report on community involvement. Please accept the tote bag as a sign of our appreciation. We hope to work with you again in the future.

Jamie Gillette
City of Charleston,
Keep Charleston Beautiful

** For new pickup sticks you will need to tighten the bolts by each suction cup before the cleanup or they will come off. They normally only need a twist or two by hand.**