



City of Charleston

Certificate of Construction Completion (CCC) Request Form

Note - The City does not issue temporary certificates for residential one and two family dwelling unit projects

View permit and inspection status – charleston-sc.gov/CSS (account log in not required)

Please send requests - permits@charleston-sc.gov

To obtain a certificate for permitted and completed construction, it shall be the duty of the permit holder to verify the following approvals, as applicable for the project, are complete prior requesting the certificate.

Please allow three (3) business days to process

Date of Request _____ Permit Number _____

Project Address _____

Property Owner _____

Requestor _____ Telephone No. _____

Requestor's Email _____

Is this for a Temporary CCC? Yes No (If yes, you will need to reapply after all final requirements are met)



[Residential Single, Duplex & Townhouse Dwelling Projects Checklist](#)



[Commercial & Multi-Dwelling Unit Projects Checklist](#)



For more information: Visit our [Certificate of Construction Completion website](#)

COMMENTS _____
