

***City of Charleston***  
***Procurement Division***

75 Calhoun Street, Suite 3500  
Charleston, SC 29401



**ADDENDUM #2 Q&A**

T: (843) 724-7314  
F: (843) 720-3872

**DATE:** April 18, 2025

**TO:** All Bidders

**FROM:** Robin B. Robinson

**RE:** 25-B007R – Software for Grants Management and City Grants Application

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This addendum #2 to the solicitation is being made for the following reasons:

**The questions below came in before the due date and time were inadvertently omitted from Addendum 1QA.**

**Q-1 Does the City desire to have a grant search and grant management in one platform?**

**A-1** Yes

**Q-2 What is more important to this RFP – grant seeking or grant management?**

**A-2** They are equally important.

**Q-3 How are you currently handling your grant seeking/grant search process now?**

**A-3** We currently use eCivis for this process.

**Q-4 Would the City consider procuring only a grant management system and maintain current grant seeking / grant search operation as is?**

**A-4** No, we prefer an all inclusive system.

**Q-5 Is the 20% MWBE goal a mandatory requirement?**

**A-5** It is not.

**Q-6 If a vendor does not have an M/WBE sub consultant, would this disqualify the proposal?**

**A-6** No, it will not.

**Q-7 If it doesn't disqualify the vendor, how many evaluation points will be deducted for not having an M/WBE sub consultant?**

**A-7** This is not an evaluation criteria, so no points will be deducted. Each criteria that will be evaluated is listed in the RFP.

**Q-8 Can a vendor propose two implementation costs (one with a MWBE subcontractor/partner and one without) if adding an MWBE would increase their cost proposal?**

**A-8** A vendor can only submit 1 proposal (cost proposal included).

**Q-9 Would the City consider both options in their scoring?**

**A-9** Please see A-8.

If you have any questions, please feel free to call 843-724-7314. Thank you in advance for your cooperation.

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Signature of Acknowledgement

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name