

***City of Charleston
Procurement Division***

75 Calhoun Street, Suite 3500
Charleston, SC 29401



ADDENDUM #2 Q&A

T: (843) 724-7314
F: (843) 720-3872

DATE: April 18, 2025

TO: All Bidders

FROM: Robin B. Robinson

RE: 25-B007R – Software for Grants Management and City Grants Application

This addendum #2 to the solicitation is being made for the following reasons:

The questions below came in before the due date and time were inadvertently omitted from Addendum 1QA.

Q-1 Does the City desire to have a grant search and grant management in one platform?

A-1 Yes

Q-2 What is more important to this RFP – grant seeking or grant management?

A-2 They are equally important.

Q-3 How are you currently handling your grant seeking/grant search process now?

A-3 We currently use eCivis for this process.

Q-4 Would the City consider procuring only a grant management system and maintain current grant seeking / grant search operation as is?

A-4 No, we prefer an all inclusive system.

Q-5 Is the 20% MWBE goal a mandatory requirement?

A-5 It is not.

Q-6 If a vendor does not have an M/WBE sub consultant, would this disqualify the proposal?

A-6 No, it will not.

Q-7 If it doesn't disqualify the vendor, how many evaluation points will be deducted for not having an M/WBE sub consultant?

A-7 This is not an evaluation criteria, so no points will be deducted. Each criteria that will be evaluated is listed in the RFP.

Q-8 Can a vendor propose two implementation costs (one with a MWBE subcontractor/partner and one without) if adding an MWBE would increase their cost proposal?

A-8 A vendor can only submit 1 proposal (cost proposal included).

Q-9 Would the City consider both options in their scoring?

A-9 Please see A-8.

If you have any questions, please feel free to call 843-724-7314. Thank you in advance for your cooperation.

Signature of Acknowledgement

Date

Company Name