



## BOARD OF ARCHITECTURAL REVIEW

# POLICY STATEMENT FOR STORM WINDOWS

CITY OF CHARLESTON  
2 George Street, Third Floor

DEPARTMENT OF PLANNING, PRESERVATION AND SUSTAINABILITY  
Charleston, South Carolina 29401 843-724-3781 Fax: 843-724-3772 [www.charleston-sc.gov](http://www.charleston-sc.gov)

By motion of the Board of Architectural Review at the April 14, 2010 meeting, the following guidelines were adopted concerning the use of storm windows in the Old and Historic District and Old City District.

The use of storm windows should be undertaken with caution as condensation that forms between the storm window and the window may cause deterioration of wood. Also, please note that the installation of storm windows may render shutters inoperable. The following criteria are intended as general guidelines. Applications for storm windows shall be considered on a case-by-case basis.

1. Only single-pane, clear glass storm windows will be approved. The frame of the storm window must fit within the frame of the existing window.
2. All storm window frames and sashes must be painted to match the existing trim color. In no case will unpainted aluminum be acceptable. Where an intermediate frame member is required, the frame shall align with the existing window's sash or muntin.
3. Vinyl is not an appropriate material for storm windows and will not be approved.
4. Triple track storm windows will only be approved if the width of said triple track storm window does not exceed the width of a double track storm window. In either case, storm windows are **only** acceptable provided the frame does not protrude beyond the plane of the window trim.
5. Storm windows are not permitted on Category 1 or 2 structures.

This policy statement was approved by resolution by the Board of Architectural Review on April 14, 2010 (revised August 24, 2005 and July 23, 1980).