City Of Charleston, South Carolina

Top Five Reasons Finished Elevation Certificate Reviews Are Initially Disapproved and Need Correction

Please take the time to review your elevation certificate for accuracy before submitting to The City for review

Form Edition:

1. The Elevation Certificate must be completed using the current 2019 form edition (expiration date November 30, 2022). Located on the top right-hand corner of the form.

   OMB No. 1660-0008
   Expiration Date: November 30, 2022

Section A:

2. If Field A8d or Field A9d is marked “YES” then either the applicable ICC-ES Report or the Certification of Engineered Flood Openings must be attached.

   ICC-ES Reports can be located and downloaded on ICC Evaluation Services Report Directory (https://icc-es.org/evaluation-report-program/reports-directory/)

Section B:

3. Field B1 must read “City of Charleston” and “455412”
4. Field B7: If in Charleston County, must read 1-29-2021. If in Berkeley County, must read 12-07-2018.
5. If Field B8 is marked “VE” then the V Zone design certifications must be attached.

   The V-zone Design and Breakaway Wall Certificates can be downloaded from The City’s Flood Zone Website (https://www.charleston-sc.gov/1909/Flood-Zones)