

DATE: \_\_\_\_\_

## PURPOSE

These rules and regulations are established to insure the fullest use and enjoyment of the recreation facilities by the residents of the City of Charleston, consistent with the protection of person, public property, and the tranquility of surrounding neighborhoods.

## HOURS

Every public park and playground in the City shall be closed from 11:00 PM to 6:00 AM, unless otherwise ordered by the Director of the Department of Recreation. The Directors of the Department of Recreation and the Department of Parks may close any park, playground, or portion thereof for maintenance or ground protection at any time.

## RULES

\*In accordance with City of Charleston Code.

1. The conduct of the activity proposed will not substantially interrupt the safe and orderly activity of the park and playground in question or the safe and orderly movement of traffic, pedestrian, and vehicular.
2. The conduct of the activity is not reasonably likely to cause injury to persons or property, or to provoke disorderly conduct or create a disturbance.
3. The reservation of the particular park, playground, or portion thereof will not unduly interfere with the use of the facilities by individuals not involved in the activity.
4. The activity chairman or other person heading or leading such activity shall carry the permit upon his person during the conduct of the activity.
5. **NO PERSON SHALL OPERATE OR PARK A MOTORIZED VEHICLE IN OR UPON ANY PARK OR PLAYGROUND, EXCEPT IN AREAS DESIGNATED THEREFOR.**
6. The use of bicycles, roller skates, or skateboards is permitted only upon the roadways, bikeways, or other areas designated therefor.
7. No person shall play an audio device, such as a TV, radio, tape, or CD player, at such a volume as to disturb persons utilizing the park outside of the immediate vicinity of the user.
8. **NO band or group of musicians shall perform in or upon a public park or playground without first having obtained a permit under section 22-33 of this article. Sound not to exceed 65 dBa.**
9. No person shall solicit alms or contributions in public parks or playground without the express written approval of the Director of the Department of Recreation.
10. No person shall possess, discharge, or set off any fireworks, firearms, weapons or other explosive devices in or upon any park or playground, without written approval of the Director of the Department of Recreation.
11. No person shall discard litter in any park or playground except in designated receptacles. All persons are expected to remove all litter after their use of the facilities. The chairman of a group with a permit under section 22-23 shall be personally responsible for seeing that all litter is removed from the area in use immediately after such use.
12. No person shall carry on any commercial activity in any park or playground without the written approval of the Director of the Department of Recreation.
13. Metal detecting and/or digging in public parks and playgrounds is prohibited.
14. Functions organized, sponsored, or co-sponsored by the Department of Recreation shall have priority over any and all other activities in or upon public parks and playgrounds.
15. No person shall remove, deface, damage or otherwise injure any structure, sign, fence, equipment, or improvement in or upon a public park or playground, no shall any person remove, deface, damage or otherwise injure any flower, plant, shrub, tree, grass, or ground cover in or upon any park or playground.
16. No person shall possess an open container or consume any beer, wine, or alcoholic beverage in or upon a public park or playground in the City except at a group function, a permit, for which has been obtained from the Police Department.
17. I acknowledge and understand that pursuant to South Carolina Code § 23-31-520 and City of Charleston Code § 22-4 it is unlawful for any person participating in or attending a permitted organized event, including a permitted organized sporting event, to openly carry a firearm at such event.
18. A permittee hereunder shall comply with all permit directions and conditions and with all applicable laws and ordinances.

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**PLEASE INITIAL**

**EVENT NAME:** \_\_\_\_\_

**EVENT DATE:** \_\_\_\_\_

**Hours of Operation / Date**

Number of People: \_\_\_\_\_

Set up \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_

Open to Public: Yes No

Event \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_

Serving Beer/Wine/Alcohol: Yes No

Clean up \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_

Selling Beer/Wine/Alcohol: Yes No

Most events 3 hour maximum

If selling: ABC Permit #: \_\_\_\_\_

**DESCRIBE EVENT AS PLANNED (Give a description of activity and indicate location in park where activities are to be conducted):**

Set up: \_\_\_\_\_

Event Description: \_\_\_\_\_

How much are you charging participants to enter your event?: \_\_\_\_\_

How much are you charging per team and/or player to enter your event?: \_\_\_\_\_

How many participants do you expect?: \_\_\_\_\_

**City has right to add additional charges if your event has more people than included on the permit.**

Clean up: \_\_\_\_\_

- Do you have electrical needs? Yes No NOTE: Power not available at all locations.

If yes, will you be providing temporary power: Yes No

Do you plan to use City electricity? Yes No (Additional charge may be applied.)

- Do you want to have amplified music? Yes No NOTE: Not allowed in some areas.

If yes, who will be providing your sound system?

Company: \_\_\_\_\_ Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

- Will you be renting equipment for your event? Yes No

If yes, please describe: \_\_\_\_\_

Rental Company: \_\_\_\_\_

If no, will you be providing your own equipment? Yes No

Please describe: \_\_\_\_\_

- Will you be providing portable toilets for your event? Yes No

If yes, how many? \_\_\_\_\_ Provider: \_\_\_\_\_

- Where will your guests park? \_\_\_\_\_

- Does your event/league/tournament need insurance? Yes No Please attach policy with permit.

- Do you need City staff or Police at your event (may be required)? Yes No

For what purpose? \_\_\_\_\_