

REZONING APPLICATION

CITY OF CHARLESTON
Department of Planning, Preservation & Sustainability
Zoning Division
2 George St, Third Floor
Charleston, SC 29401

phone: 843.724.3781
fax: 843.724.3772
www.charleston-sc.gov

APPLICATION MUST BE PRINTED IN COLOR

Planning Commission Meeting Date Requested _____

PROPERTY DESCRIPTION

Property Address/Location: _____

TMS #: _____ County: _____

Acreage: Total _____ Highland _____ Critical Area _____ FW Wetlands _____

Deed Recorded: Date _____ Book _____ Page _____

Plat Recorded: Date _____ Book _____ Page _____

Restrictive Covenants Recorded: None Yes - Book _____ Page _____

Request zoning change from: _____ to: _____

Reason for requested rezoning: _____

Owner: _____

Address: _____

Phone: _____ Fax: _____ E-Mail: _____

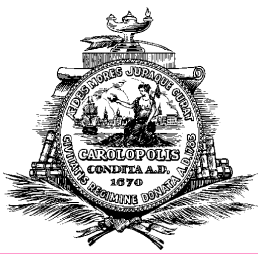
Applicant: _____

Address: _____

Phone: _____ Fax: _____ E-Mail: _____

Relationship to Owner: Engineer/Surveyor/Architect Attorney Prospective Buyer

Representative/Other _____



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Information Required:

- Tax map indicating the subject property
- Recorded plat of the subject property
- Rezoning application fee (check or cash payable to the City of Charleston)
- For PUD applications, 15 copies of PUD Master Plan

I hereby acknowledge by my signature below that the foregoing application is complete and accurate and that I am the owner of the subject property. I authorize the subject property to be posted and inspected and this application to be heard by the Planning Commission of the City of Charleston on the meeting date requested.

Owner _____ Date _____
(ORIGINAL SIGNATURE OF THE PROPERTY OWNER IS REQUIRED)

REZONING APPROVAL PROCESS

The rezoning process usually takes three to four months to complete.

1. PRE-APPLICATION REVIEW - Meet with City staff to receive comments on the proposed rezoning.
2. PLANNING COMMISSION - Submit completed **color** application, rezoning fee, tax map and recorded plat to the Zoning Division by 12:00 pm on the deadline date to be placed on the Planning Commission agenda. Application must have original signature of the owner; faxed and/or copied applications will not be accepted. Staff will review the application. Incomplete submittals will be not be placed on the Planning Commission agenda. The Planning Commission will hold a public hearing and make a recommendation to City Council for approval, approval with conditions, disapproval or deferral of the rezoning.
3. CITY COUNCIL - After the Planning Commission makes its recommendation, the application will be forwarded to City Council where another public hearing will be held approximately one month later. City Council will then give the application first reading and make a decision to approve or disapprove the requested rezoning. Rezoning approvals require a subsequent second and third reading, typically at the next scheduled Council meeting, before the rezoning is ratified.

FOR OFFICE USE ONLY:

Application Received

Date _____ Time _____ Fee _____ Receipt _____
Staff _____ Application Complete? Yes No

Planning Commission recommendation:

The Planning Commission heard the rezoning application and its recommendation to City Council is as follows:

- Approval Approval with Conditions Disapproval

Comments: _____

_____ Date _____

Chairman or Zoning Official