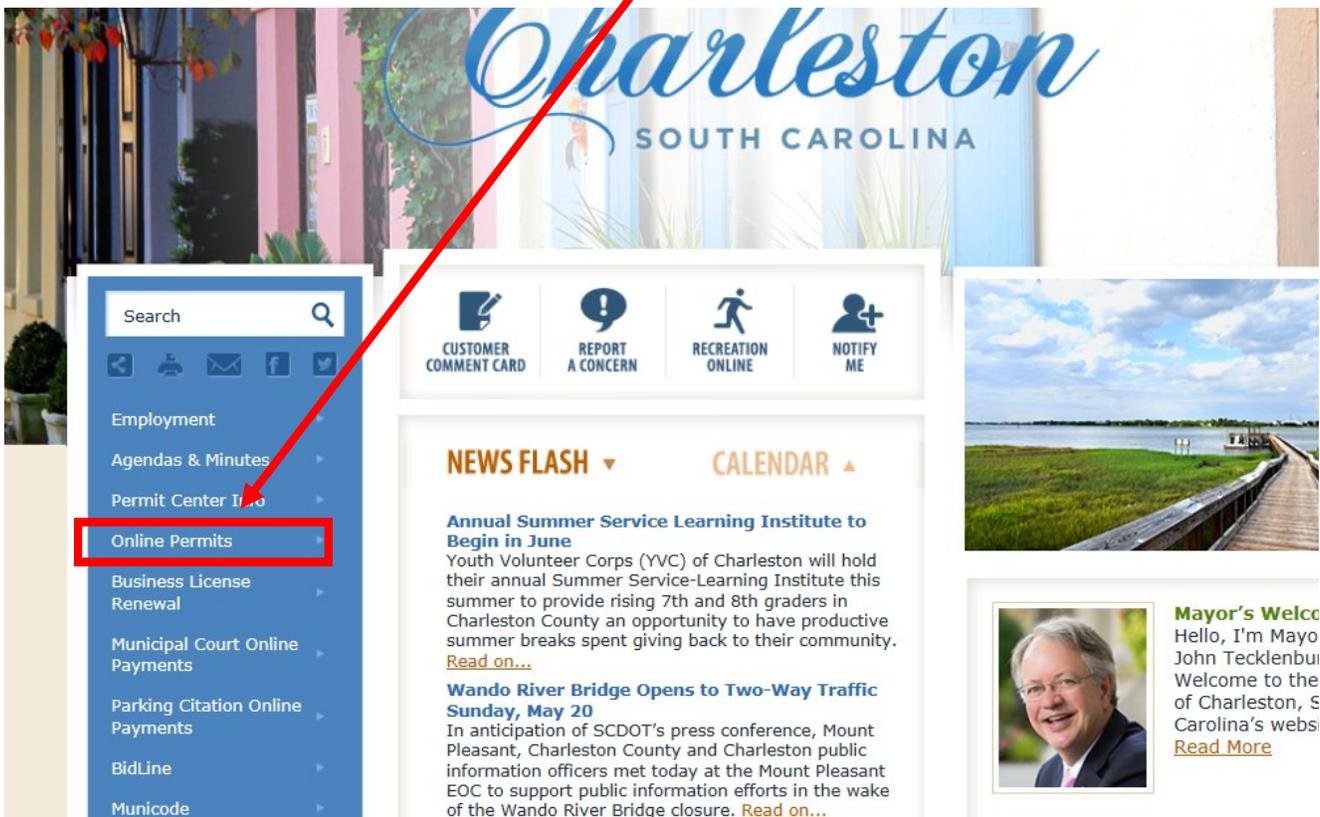

How to Find Permit Information Online

1. Go to the City of Charleston's homepage:
www.charleston-sc.gov
2. Select online permits from the side bar

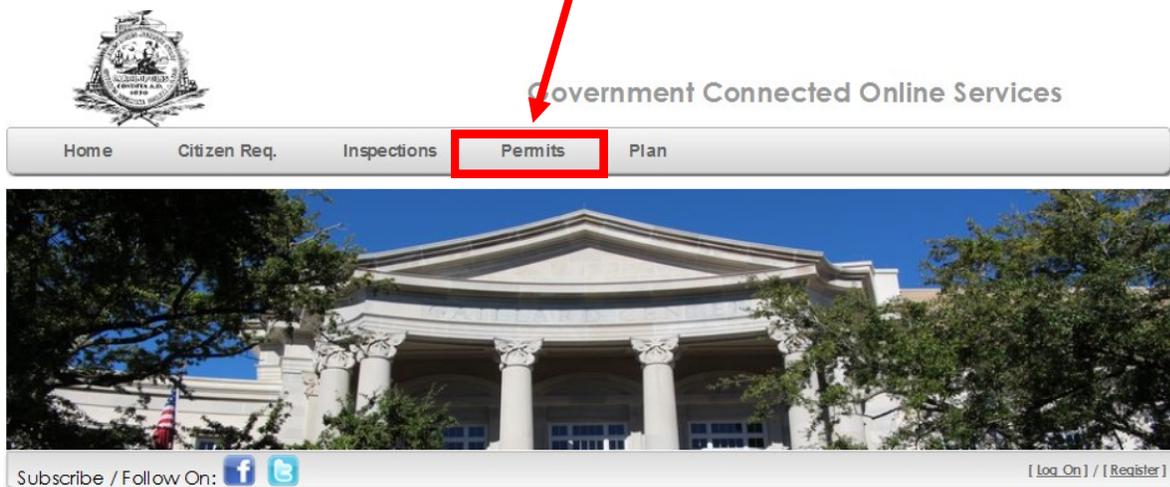


.....

This will take you to the Customer Access Portal (CAP). You do not need to be registered to search for Permit Information

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3. Hover over permits in the menu bar and select "search permits"



Announcements

- All Business Licenses expire annually on December 31. Licenses may be renewed online starting Jan 1 or in person starting Jan 2
- Register now for Permits, Plans, and Inspections access!

Welcome to Charleston's Online Customer Access Portal

The City of Charleston's Customer Access Portal (CAP) enables citizens to submit, pay, and track applications, permits, business licenses, inspections, and code violation complaints online. Beginning August 14, 2017 all City Departments involved with permitting and land development will be switching from BluePrince to [EnerGov](#) software! In general, project/permits which were initiated in BluePrince will remain in BluePrince until they are complete; new projects/permits will be created in EnerGov.

Use our online portal to:

- Register for your online account. Please note that in addition to the form linked from the "Register" button in the upper-right of this screen, all Business Owners must complete the [CAP ONLINE ACCOUNT AUTHORIZATION FORM](#) online at the City's website.

IMPORTANT: Online accounts require approval for use; this process usually occurs within 3-5 business days; however, additional time may be required for cases where there may be questions about some aspect of the account or business. Please do not attempt to login or reset your password until you receive a separate email indicating that your account is approved and ready for use.

.....

You will arrive at a search page, here you can use the project address, permit (case) number or search by permit 'Type' review all filed cases.

.....

Subscribe / Follow On:   [Log On] / [Regi

Permit Search

Address Fields

Street Number	<input type="text" value="2740"/>	Suite/Unit	<input type="text"/>
Pre Direction	<input type="text" value="-Prefix-"/>	State	<input type="text"/>
Street Name	<input type="text" value="Conservancy"/>	Zip Code	<input type="text"/>
Street Type	<input type="text" value="-Type-"/>	County	<input type="text"/>
Post Direction	<input type="text" value="-Postfix-"/>		

Permit Fields

Permit Number	<input type="text"/>	Project Name	<input type="text"/>
Type	<input type="text" value="- Permit Type -"/>	Issued Date	<input type="text"/>
Work Class	<input type="text" value="- Work Class -"/>	Expiration Date	<input type="text"/>
Status	<input type="text" value="- Status -"/>	Final Date	<input type="text"/>

Hint  Pay attention to each specific field to ensure accurate search results.

Note  you can the search

4. Enter criteria and click "search"

Select the permit number to view permit case

Search Results

Permit Number	Address	Type	Work Class	Status	Issued Date	Expiration Date	Finalized Date	Project Name
BOAA2018-00001	554 RUTLEDGE AVE Charleston, SC 29403	Board of Appeals - Building Codes	Board of Appeals	Comple...			09/18/2018	
BOAA2018-00002		Board of Appeals - Building Codes	Board of Appeals	Comple...			09/28/2018	
BOAA2018-00003	297 SEVEN FARMS DR Charleston, SC 29492	Board of Appeals - Building Codes	Board of Appeals	Comple...			10/03/2018	
BOAA2018-00004		Board of Appeals - Building Codes	Board of Appeals	Comple...			10/09/2018	
BOAA2018-00005		Board of Appeals - Building	Board of Appeals	Denied				

5. Click on the Permit (Case) Number (highlighted in blue)

The link will bring you to the permit (case) file

Permit Information

Permit Number: SF2018-02737



Permit Details

Type: Single Family/Duplex Dwelling
Work Class: New
Status: Issued
Description: Construction of...

IVR Number: 122635
Project Name:
District: Johns Island
Square Feet: 3266.00
Valuation: 309888.4300

Application Date: 5/23/2018
Issued Date: 6/7/2018
Expiration Date: None
Finaled Date: None

Primary Address Details

Parcel: C3150000503
Address: 2423 JASPER PATTERSON DR
Charleston, SC 29455
USA



Contact Details

Type	Company	First Name	Last Name	Title
Contractor	Edgewater Mechanical ServicesLic	Amber	Yost	Office Manager
Contractor	LENNAR CAROLINAS	WILLIAM	BERNDON	

Displaying items 1 - 5 of 5

Select to view the full permit case description

Project Address

Project Contractors

There can be multiple contacts on 1 page - use the to scroll the entire page

There can be multiple pages - use the to view additional pages

The link will bring you to the permit (case) file

Inspection Information

(Scroll down the page)

Existing Inspections				
Type	Status	Request Date	Scheduled Date	Inspector
Sewer Lateral				
Residential Plumbing Slab	Passed	7/5/2018	7/5/2018	Brown, Maurice
Residential Plumbing	Passed	7/12/2018	7/13/2018	James, Arthur
Water Lateral				

Remaining Inspections			
Type	Status	Date	Reinspection
Residential Building Final			No
ENG Residential Final Inspection			Yes

Existing Inspections

These inspections are either 'pending', 'scheduled', 'passed' or 'needs corrections'

Remaining Inspections

These inspections have not been requested, but are required to complete the permit.

Please contact inspections@charleston-sc.gov if an inspection is listed that is not required or a required inspection is not listed

IMPORTANT NOTE

There can be multiple inspections on 1 page - use the  to scroll the entire page

There can be multiple pages - use the  to view additional pages

.....

The link will bring you to the permit (case) file

Associated Sub-Permits

(Scroll down the page)

.....

Existing SubPermits			
Permit Number	Type	WorkClass	Status
ELR2018-02703	Electrical - Single Family/Duplex Dwelling	Sub	Issued
GASR2018-01531	Fuel Gas - Single Family/Duplex Dwelling	Sub	Issued
	Mechanical		

Remaining SubPermits		
Type	WorkClass	
Apply Engineering Permit (ROW)	Private	

Existing SubPermits

These sub-permits have been applied for or issued

Remaining SubPermits

These sub-permits have not been applied for or issued.

IMPORTANT NOTE

There can be multiple inspections on 1 page - use the  to scroll the entire page

There can be multiple pages - use the  to view additional pages

.....

.....

The link will bring you to the permit (case) file

Available Documents & Plans

(Scroll down the page to ***Attachment Details***)

.....

Existing SubPlans			
Plan Number	Type	WorkClass	Status
No records to display.			

Displaying Items 0 - 0 of 0

Rem aining SubPlans	
Type	WorkClass
No records to display.	

Displaying Items 0 - 0 of 0

Attachment Details	
File Name	
BOABC 2015 SCBC Sec 1006.pdf	View
River Landing Dr BOA.pdf	View
BOAA - River Landing Village Phase 1 Final Approval.pdf	View

Displaying items 1 - 3 of 3

Submittals						
Submittal Type	Status	Version	Received Date	Due Date	Completed Date	
No records to display.						

Attachment Details

Select "view" to see and/or download available documents and plans