

City of Charleston

Procurement Division

75 Calhoun Street, Suite 3500

Charleston, SC 29401



ADDENDUM #1 – Q&A

T: (843) 724-7314

F: (843) 720-3872

DATE: December 13, 2018
TO: All Bidders
FROM: Robin Barrett Robinson
RE: 18-B051R – Bailout Kits

This addendum #1 to the solicitation is being made for the following reasons:

Q-1 I do not see where a specific quantity is listed to price from. Can you tell us what the quantity is?

A-1 A minimum of 350 units, but additional units may be added with the addition of new hires in mid-January. The City reserves the right to purchase more or less as the need arises.

Q-2 May we send in our quote form with pricing on the item with the “Original” to be sent in?

A-2 Yes. Please include any shipping costs. The City will add 9% tax to all bids. We are not tax exempt and will have to pay the taxes even if you don’t charge them.

Q-3 Is this documentation to see who complies with the CFD requirements and from there, products will be evaluated that meet the spec and pricing asked for at that time?

A-3 The bids will be evaluated to meet the specification. The bid should include a picture of the kit and its contents along with the specifications of the kit. Pricing should be included at the time of bid submittal.

Under Insurance Requirements:

Q-4 A.2. Insurance Services Office Business Auto Coverage Form

I am not driving any of my vehicles to Charleston. While we have General Liability Insurance for our business, and while I have vehicles for the business, none of them will be in the state of South Carolina. Do I need to show the Auto Coverage?

A-4 No you do not.

Q-5 C.4. Professional Liability Coverage

Is this required? I do not plan to get this coverage. If I need it, there will be an additional cost to the proposed bid. Same with the Automobile Liability, which should not be required as I am not driving to Charleston.

A-5 No you do not.

Q-6 City of Charleston Local Vendor Recognition Affidavit.

If this does not apply, what is the proper way to state this? Leave the form blank or put N/A? Clearly, this does not apply as I am in New Jersey.

A-6 If you do not meet this qualification, you can either not sign it, put N/A on it or not return the form.

MWBE Compliance Provision and Instructions Minority/Women Business Enterprise Program Forms

Q-7 If this does not apply, what is the proper way to state this? Leave the form blank, or put N/A?

A-7 Page 21, #1 states, “The Bidder shall provide, with their bid form submittal, the following Affidavits properly executed which signify that the Bidder understands and agrees to abide by the City’s MWBE Compliance Provisions.
You will either check off Affidavit A & B or Affidavit C and complete the one that applies.

Q-8 Affidavit A. If this does not apply, what is the proper way to state this? Leave the form blank, or put N/A? I do not subcontract this product therefore this does not apply!

A-8 See A-7.

Q-9 Affidavit B. If this does not apply, what is the proper way to state this? Leave the form blank, or put N/A? I do not subcontract this product therefore this does not apply!

A-9 See A-7.

Q-10 How do I show that I take no exceptions to the Firefighter Personal Escape System Requirements? Do I circle the Y for Yes meaning that I comply?

A-10 You will either circle “Y” for Yes you comply or “N” for No you don’t. If you do not, please state your reasons/exemptions.

If you have any questions, please feel free to call 843-724-7312 or 724-7314. Thank you in advance for your cooperation.

Signature of Acknowledgement

Date

Company Name