

Committee on Special Facilities

August 7, 2025

A meeting of the Committee on Special Facilities was held on this date, beginning at 4:01 p.m. over Zoom.

Notice of this meeting was sent to all local news media.

PRESENT: Councilmember Karl Brady (Chair), Councilmember Robert Mitchell (Vice-Chair), Councilmember William Tinkler, and Councilmember Jim McBride

Also Present: Romaine Heyward - Special Facilities Director, Matthew Frohlich, Magalie Creech, Hampton Logan, Philip Clapper, and Donna Constance

Chair Brady called the meeting to order.

Invocation

The meeting was opened with a moment of silence led by Chair Brady.

Approval of the May 1, 2025, minutes

On a motion by Councilmember Tinkler, seconded by Councilmember Mitchell, the Committee voted unanimously to approve the May 1, 2025, Special Facilities meeting minutes.

Special Facilities Update

Ms. Heyward said at the last meeting that elevators were a major topic of discussion. Currently, all elevators were working, except for a few minor issues, but they were still in use throughout all the buildings.

The City was ready to implement a point-of-sale system. The only building initially equipped was the Maritime Center, which used the new Clover System, speeding up tracking and report generation. The system was gradually being installed in different buildings and at different times. The Old Exchange would be the next facility to implement the system.

The Maritime Center was doing well. The IAAM was working on the café and offices.

The Angel Oak had a tree limb that fell onto a County road and hit a car visiting the Angel Oak.

The Old Exchange held a meeting with Otis to upgrade their elevator. The elevator was working, but it wouldn't go down from the second floor to the first, which had to be lowered manually by a staff member.

With there being no further business, the Committee adjourned the meeting at 4:06 p.m.

Clerk of Council's Office

Donna Constance