

**COMMITTEE ON WAYS AND MEANS**

April 28, 2020

A meeting of the Committee on Ways and Means was held this date beginning at 4:34 p.m.

**PRESENT (11)**

The Honorable John J. Tecklenburg, Mayor

Councilmember Delcioppo	District 1	Councilmember Waring	District 7
Councilmember Shealy	District 2	Councilmember Seekings	District 8
Councilmember Sakran	District 3	Councilmember Shahid	District 9
Councilmember Mitchell – arrived at 4:36 p.m.	District 4	Councilmember Griffin	District 10
Councilmember Brady	District 5	Councilmember Appel	District 11
Councilmember Gregorie	District 6	Councilmember Jackson	District 12

**1. INVOCATION:**

The meeting was opened with an invocation provided by Councilmember Sakran.

**2. APPROVAL OF MINUTES:**

On a motion of Councilmember Shahid, seconded by Councilwoman Jackson, City Council voted unanimously to approve the minutes of April 14, 2020 Committee on Ways and Means meeting.

**3. BIDS AND PURCHASES**

Councilmember Shealy asked about the Information Technology contract with WH Platts and if the City looked at it from a budgetary standpoint to ensure the City was paying the correct price. Gary Cooper, Director of Procurement, stated he would contact Wes Ratterree, Director of Information Technology and get Councilmember Shealy the information. Councilmember Shealy said he did not want to hold anything up, but he noticed it had not been looked at in two years. Lieutenant Bruder stated that the contract was more because they were storing the video for a longer period of time. Chairman Gregorie said sole source contracts usually gave him pause, as well, but he was confident that they had done their due diligence on the item.

Councilmember Mitchell arrived at 4:36 p.m.

Mayor Tecklenburg stated that for Item 3a, the training room had been expanded and modernized. Chairman Gregorie added that a MWBE contractor had also been selected to complete the work.

On a motion of Councilmember Shahid, seconded by Councilmember Griffin, the Committee on Way and Means voted unanimously to approve the Bids and Purchases as follows.

**PARKS DEPARTMENT: ACCOUNT:1701000-52410 APPROPRIATION:\$1,451.07**

Approval to process a 2<sup>nd</sup> change order for the Police Department Training Room renovations to increase the contract from \$162,908.48 to \$164,359.55 for additional materials and labor relating to stair nosing not being wide enough with Satchel Construction; Solicitation #19-B057R

**PUBLIC SERVICE: ACCOUNT:062020-58010 APPROPRIATION:\$251,774**

Approval to purchase a 2020 Freightliner M2 Dual Steer Chassis with Elgin Crosswind Regenerative Air Street Sweeper from Public Equipment Supply, 4519 Old Charlotte Hwy., Monroe, NC 28110; Sourcewell Contract #122017; 2020 Lease Purchase Funds.

**INFORMATION TECHNOLOGY: ACCOUNT:235000-52206 APPROPRIATION:\$390,000**

Approval of Microsoft Cloud Storage Service with WH Platts, the sole source vendor, to provide appropriate video storage and archiving for the Police Department's body-worn and vehicle video systems. This is to be billed monthly by WH Platts/IRSA Video to the City of Charleston at \$32,500 per month for 12-month period.

**INFORMATION TECHNOLOGY: ACCOUNT:161000-52050/58012/52206  
APPROPRIATION:\$28,857.45, 38,157.63/141,446.78**

Approval to purchase software and services to implement Phase III of the new Electronic Document MGMT System; State Contract #: 4400016689. This purchase includes all necessary software and services to implement the third phase of the new Electronic Document Management System to facilitate the conversion of existing printed documents and plans to digital format and to process future documentation in digital format, significantly reducing the use of paper, saving money, time and storage while improving the City's interaction with residents and customers. This project will add the following departments and divisions into the previously installed base system implemented under Phase I: Fire Marshall, Livability & Tourism, Recreation, Revenue Collections and Traffic and Transportation. Funded by 2018 reserves to be included in future budget amendment.

**INFORMATION TECHNOLOGY: ACCOUNT:161000-52206 APPROPRIATION:\$175,000**

Approval for scanning services for existing documents as part of the new Electronic Document MGMT System; State Contract #4400016689; This purchase includes all necessary services to complete scanning to digital format of documents, plans and drawings for multiple City departments as part of the new Electronic Document Management System project. This will allow for the significant, reduction in the use and storage of paper and printed copies while improving the City's access to and use of documentation as well as ability to p[rovide documentation upon request. Funded by 2018 Reserves to be included in future budget amendment.

**FIRE DEPARTMENT: ACCOUNT:062020-58010 APPROPRIATION:\$315,350.00**

Approval to purchase five (5) each 2020 Ford Expedition vehicles from Vic Bailey Ford, 501 E. Daniel Morgan Ave., Spartanburg, SC 29302; SC Contract #4400022512; 2020 Lease Purchase Funds.

**4. OFFICE OF CULTURAL AFFAIRS: APPROVAL TO APPLY FOR A GRANT IN THE AMOUNT OF \$10,000 FROM SC ARTS COMMISSION FOR A SUB-GRANTING PROGRAM (JULY 1, 2020 TO JUNE 30, 2021). THIS IS THE RENEWAL OF AN ANNUAL AWARD TO FUND THE LOWCOUNTRY QUARTERLY ARTS PROGRAM ADMINISTERED BY THE OFFICE OF CULTURAL AFFAIRS. A 1:1 MATCH IS REQUIRED. MATCHING FUNDS WILL COME FROM FY20 COMMUNITY ASSISTANCE AND PRIVATE DONATIONS.**

On a motion of Councilmember Shahid, seconded by Councilwoman Jackson, the Committee on Ways and Means voted unanimously to approve to apply for a grant in the amount of \$10,000 from SC Arts Commission for a sub-granting program (July 1, 2020 to June 30, 2021).

**5. OFFICE OF CULTURAL AFFAIRS: APPROVAL TO APPLY FOR A GRANT IN THE AMOUNT OF \$2,500 FROM SOUTH ARTS TO SUPPORT FEES FOR VISITING ARTISTS FOR FREE VERSE FESTIVAL IN OCTOBER 2020. A 1:1 MATCH IS REQUIRED. MATCHING FUNDS WILL COME FROM PRIVATE DONATIONS.**

On a motion of Councilmember Mitchell, seconded by Councilwoman Jackson, the Committee on Ways and Means voted unanimously to approve to apply for a grant in the amount of \$2,500 from South Arts to support fees for visiting artists for Free Verse Festival in October 2020.

**6. OFFICE OF CULTURAL AFFAIRS: APPROVAL TO APPLY FOR A GRANT IN THE AMOUNT OF \$50,000 FROM THE NATIONAL ENDOWMENT FOR THE ARTS TO SUPPORT FUNDING TO OFFSET VENUE COSTS AND ARTIST FEES IN CONJUNCTION WITH THE CARES ACT. THE GRANTS.GOV APPLICATION PORTAL WILL NOT OPEN UNTIL LATE APRIL, BUT THE DEADLINE PRECEDES THE FIRST WAYS AND MEANS MEETING IN MAY. THE DRAFT APPLICATION WILL BE SHARED AT THE APRIL 28<sup>TH</sup> MEETING. NO MATCH IS REQUIRED.**

On a motion of Councilmember Mitchell, seconded by Councilmember Shealy, the Committee on Ways and Means voted unanimously to approve to apply for a grant in the amount of \$50,000 from the National Endowment for the Arts to support funding to offset venue costs and artist fees in conjunction with the CARES Act.

**7. PARKS-CAPITAL PROJECTS: APPROVAL OF STONEY FIELD IMPROVEMENTS INCREASE TO P162427 FOR LED LIGHTING IMPROVEMENTS WITH NATIONAL ENERGY SOLUTIONS IN THE AMOUNT OF \$3,532.99 FOR THE REMITTANCE OF STATE USE TAX ON MATERIALS PROVIDED BY THE CONTRACTOR. THE CONTRACTOR APPLIED 7% SALES TAX ON MATERIALS AND AN ADDITIONAL 2% IS REQUIRED TO BE REMITTED TO THE STATE. APPROVAL TO INCREASE P162427 WILL INCREASE THE PO AMOUNT BY \$3,532.99 (FROM \$304,083.12 TO \$307,616.11) FUNDING FOR THIS PROJECT IS THE 2005 GO BOND (\$399,048), 2018 GO BOND (\$2,600,000), HOSPITALITY FUNDS (\$1,250,000), AND A CAPITAL CONTRIBUTION (\$19,432.50).**

Mayor Tecklenburg stated that the City had received a check from Dominion for \$54,953. He received an e-mail from Danny Kassis of Dominion Energy which outlined how many tons of carbon were saved by the conversion. He said it had been a good investment to install the LED lights at Stoney Field, as well as Joseph P. Riley, Jr. Park.

On a motion of Councilmember Mitchell, seconded by Councilwoman Jackson, the Committee on Ways and Means voted unanimously to approve of Stoney Field Improvements increase to P162427 for LED lighting improvements with National Energy Solutions in the amount of \$3,532.99 for the remittance of state use tax on materials provided by the contractor.

**8. PARKS-CAPITAL PROJECTS: APPROVAL OF THE ASHLEY RIVER PEDESTRIAN BRIDGE PROFESSIONAL SERVICES CONTRACT WITH HDR ENGINEERING INC. OF**

**CHARLESTON IN THE AMOUNT OF \$49,946 FOR PROJECT MANAGEMENT AND COORDINATION, JURISDICTION DETERMINATION OF CRITICAL AREAS AND WOOD STORK SURVEY, AND OTHER SURVEYING SERVICES AS PART OF THE DESIGN AND CONSTRUCTION OF A BICYCLE AND PEDESTRIAN BRIDGE CROSSING THE ASHLEY RIVER. APPROVAL OF THIS CONTRACT WILL BE COVERED BY A FUTURE BUDGET AMENDMENT USING 2017 GENERAL FUND RESERVES.**

Councilmember Appel asked for an update. Edmund Most stated that the process outlined by Federal Highways is that the next step for the City is to have the grant agreement in place which is the formal agreement between the Federal government and the City. The City could not spend any funds until the grant agreement was in place. Mr. Most said they felt that the environmental process needed to be accelerated. This scope of work would not be reimbursable because the grant agreement was not in place, but they felt like it was a small price to pay as a number of things that they wanted to look at required a long time, and they wanted to get started on it now.

Councilmember Griffin said that given that they just had a budget workshop, it made him a little leery and concerned they might be putting the cart before the horse by approving projects with money they may not have. He was concerned about approving items when they did not know what fiscal condition they would be in.

Mayor Tecklenburg stated the City asked Federal Highways for an extension of the deadline, but it was not granted. It still stood at September 2021, or they could lose the \$18,000,000 grant, and he did not feel like it was worth risking that chance. It could be reimbursable as a TIF expense. Councilmember Griffin said that made him feel a lot better. Councilwoman Jackson asked if this would be the only amount they would have to expend before seeing the contract. Mayor Tecklenburg said that was the only one they were planning on prior to the agreement.

On a motion of Councilwoman Jackson, seconded by Councilmember Appel, the Committee on Ways and Means voted unanimously to approve of the Ashley River Pedestrian Bridge Professional Services Contract with HDR Engineering Inc. of Charleston in the amount of \$49,946 for project management and coordination, jurisdiction determination of critical areas and wood stork survey, and other surveying services as part of the design and construction of a bicycle and pedestrian bridge crossing the Ashley River.

**9. HOUSING AND COMMUNITY DEVELOPMENT: MAYOR AND CITY COUNCIL APPROVAL IS REQUESTED FOR A SUBSTANTIAL AMENDMENT TO THE 2020 CONSOLIDATED PLAN AND 2020-2021 ANNUAL ACTION PLAN. THE PURPOSE FOR THE AMENDMENT IS TO INCLUDE ADDITIONAL FUNDING SUPPORT FOR LOW AND MODERATE INCOME PERSONS DUE TO COVID-19. FUNDS ARE AWARDED BY THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (\$488,628) AND HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) (\$118,886) PROGRAMS. CITY OF CHARLESTON WILL RELEASE A REQUEST FOR APPLICATION TO LOCAL NONPROFIT ORGANIZATIONS TO EXPEND THE FUNDS UPON RECEIPT AND EXECUTION OF A GRANT AGREEMENT WITH THE DEPARTMENT OF HUD.**

On a motion of Councilmember Mitchell, seconded by Councilwoman Jackson, the Committee on Ways and Means voted unanimously to approve a Substantial Amendment to the 2020 Consolidated Plan and 2020-2021 Annual Action Plan.

**10. BUDGET FINANCE AND REVENUE COLLECTIONS: AN ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF NOT EXCEEDING \$6,000,000 GENERAL OBLIGATION BONDS OF 2020 OF THE CITY OF CHARLESTON, SOUTH CAROLINA, TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS OF THE BONDS SHALL BE EXPENDED, TO PROVIDE FOR THE PAYMENT THEREOF, AND OTHER MATTERS RELATING THERETO.**

On a motion of Councilmember Griffin, seconded by Councilmember Shealy, the Committee on Ways and Means voted unanimously to recommend giving first reading to the following ordinance:

*An ordinance to provide for the issuance and sale of not exceeding \$6,000,000 General Obligation Bonds of 2020 of the City of Charleston, South Carolina, to prescribe the purposes for which the proceeds of the bonds shall be expended, to provide for the payment thereof, and other matters relating thereto.*

**11. BUDGET FINANCE AND REVENUE COLLECTIONS: AN ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF NOT EXCEEDING \$11,800,000 GENERAL OBLIGATION REFUNDING BONDS OF 2020 OF THE CITY OF CHARLESTON, SOUTH CAROLINA, TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS OF THE BONDS SHALL BE EXPENDED, TO PROVIDE FOR THE PAYMENT THEREOF, AND OTHER MATTERS RELATING THERETO.**

On a motion of Councilmember Griffin, seconded by Councilmember Mitchell, the Committee on Ways and Means voted unanimously to recommend giving first reading to the following ordinance:

*An ordinance to provide for the issuance and sale of not exceeding \$11,800,000 General Obligation Refunding Bonds of 2020 of the City of Charleston, South Carolina, to prescribe the purposes for which the proceeds of the bonds shall be expended, to provide for the payment thereof, and other matters relating thereto.*

**12. PARKS-CAPITAL PROJECTS: APPROVAL OF CHANGE ORDER #13 WITH NBM CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF \$0.00 AND MODIFIES THE CONTRACT BY: ADDING 5 WEATHER DAYS FOR A NEW SUBSTANTIAL COMPLETION DATE OF 12/26/19, IF NBM ACHIEVES SUBSTANTIAL COMPLETION BY JUNE 5, 2020, ALL LIQUIDATED DAMAGES ARE WAIVED, HOWEVER, IF THIS DATE IS NOT ACHIEVED THE CITY IS ENTITLED TO RECOVER ALL LIQUIDATED DAMAGES, THE CITY RESERVES THE RIGHT TO ISSUE JOINT CHECKS TO CONTRACTOR AND SUBS/VENDORS/SUPPLIES OR DESIGN PROFESSIONALS. APPROVAL OF CHANGE ORDER #13 WILL INCREASE THE CONSTRUCTION CONTRACT BY \$0.00. THE FUNDING SOURCES FOR THIS PROJECT ARE THE INSTALLMENT PURCHASE REVENUE BOND (\$7,989,524), PROCEEDS FROM SALE OF REAL ESTATE (\$1,135,607.64), SURPLUS SALES (\$1,130.02) AND HOSPITALITY FUNDS (\$380,000).**

Councilmember Waring asked for an update on the project. Jason Kronsberg reported that a presentation of the construction was given at the Public Safety Committee. This change order was before Council a few months ago. It would change the completion date to June 5<sup>th</sup> and give the City more leverage. Mr. Kronsberg then showed the Committee a brief slideshow of the progress. Councilmember Waring asked if they could schedule a walk-through, and Mr. Kronsberg confirmed.

On a motion of Councilmember Mitchell, seconded by Councilwoman Jackson, the Committee on Ways and Means voted unanimously to approve Change Order #13 with NBM Construction Company, Inc. in the amount of \$0.00 and modifies the contract by: adding 5 weather days for a new substantial completion date of 12/26/19, if NBM achieves substantial completion by June 5, 2020, all liquidated damages are waived, however, if this date is not achieved the City is entitled to recover all liquidated damages, the City reserves the right to issue joint checks to contractor and subs/vendors/supplies or design professionals.

**11. The Committee on Real Estate (Meeting was held on Monday, April 27, 2020 at 3:30 p.m., Conference Call: 1-929-205-6099; Access Code: 835678884)**

- a. Approval of Amendment #1 to the Management Agreement for 22 West Edge with the Charleston Digital Corridor Foundation allowing for an increase in the approved tenant upfit amount. Approval of the amendment would allow for an additional \$105,000 in tenant upfit improvements. Additional cost is offset by savings in design, FFE and lease expenses making it budget neutral.

Councilmember Shahid, Chair of the Real Estate Committee, reported that Item 'a' was approved unanimously at the Real Estate Committee meeting.

On a motion of Councilmember Shahid, seconded by Councilmember Griffin, the Committee on Ways and Means voted unanimously to approve the Committee on Real Estate Report as presented.

There being no further business presented, the Committee on Ways and Means adjourned at 4:59 p.m.

Jennifer Cook  
Assistant Clerk of Council