

COMMITTEE ON WAYS AND MEANS

March 28, 2023

A meeting of the Committee on Ways and Means was held on this date beginning at 4:36 p.m.

PRESENT (13)

The Honorable John J. Tecklenburg, Mayor

Councilmember Gregg	District 1	Councilmember Waring	District 7
Councilmember Shealy	District 2	Councilmember Seekings	District 8
Councilmember Sakran	District 3	Councilmember Shahid	District 9
Councilmember Mitchell	District 4	Councilmember Bowden	District 10
Councilmember Brady	District 5	Councilmember Appel	District 11
Councilmember Gregorie	District 6	Councilmember Parker	District 12

1. INVOCATION:

The meeting opened with an invocation provided by Councilmember Bowden

2. APPROVAL OF MINUTES:

On a motion of Councilmember Shealy, seconded by Councilmember Mitchell, the Committee on Ways and Means approved the minutes of the March 14, 2023, Committee on Ways and Means meeting.

3. BIDS AND PURCHASES:

On a motion of Councilmember Shealy, seconded by Councilmember Mitchell, the Committee on Ways and Means voted unanimously to approve the following bids and purchases:

a. **INFORMATION TECHNOLOGY:** **ACCOUNT:235000-52206** **AMOUNT:**
\$145,038.67

Approval of annual maintenance and support for Police Mobile Data Terminal (MDT) service in the amount of \$145,038.67 from Charleston County, sole source vendor, for Consolidated Dispatch Mobile Cad Operations.

4. BUDGET, FINANCE, AND REVENUE COLLECTIONS: APPROVAL OF WORKERS COMPENSATION EXCESS INSURANCE WITH SAFETY NATIONAL IN THE AMOUNT OF \$403,765.00. THIS IS A RENEWAL OF THE EXCESS INSURANCE, AND THE 23/24 POLICY RUNS APRIL 1, 2023, TO APRIL 1, 2024.

On a motion of Councilmember Shealy, seconded by Councilmember Mitchell, the Committee on Ways and Means voted unanimously the approval of Workers Compensation Excess

Insurance with Safety National in the amount of \$403,765.00. This is a renewal of the excess insurance, and the 23/24 policy runs April 1, 2023, to April 1, 2024.

5. BUDGET, FINANCE, AND REVENUE COLLECTIONS: APPROVAL OF A LICENSE AGREEMENT WITH TOUR MANAGEMENT SERVICES, INC. FOR THEIR VESSEL, CAROLINA BELLE, TO OPERATE OUT OF THE CHARLESTON MARITIME CENTER.

On a motion of Councilmember Shealy, seconded by Councilmember Mitchell, the Committee on Ways and Means voted unanimously the approval of a License Agreement with Tour Management Services, Inc. for their vessel, Carolina Belle, to operate out of the Charleston Maritime Center.

6. POLICE DEPARTMENT: APPROVAL TO SUBMIT AN APPLICATION FOR THE FY23 ERNEST E. KENNEDY CENTER AET GRANT. FUNDS WILL HELP COMBAT UNDERAGE DRINKING AND DRUG USE WITH ID SOFTWARE AND FIELD INTELLIGENCE TRAINING. THERE IS NO MATCH REQUIRED FOR THIS GRANT.

7. POLICE DEPARTMENT: APPROVAL TO ACCEPT AN AWARD FOR THE FY22 ERNEST E. KENNEDY CENTER AET GRANT FOR \$3,000.00. FUNDS WILL BE USED TO COMBAT UNDERAGE DRINKING AND DRUG USE WITH ID SOFTWARE AND FIELD INTELLIGENCE TRAINING. THERE IS NO MATCH REQUIRED FOR THIS GRANT.

On a motion of Councilmember Mitchell, seconded by Councilmember Shealy, the Committee on Ways and Means voted unanimously to take items 6 and 7 together.

On a motion of Councilmember Shealy, seconded by Councilmember Mitchell, the Committee on Ways and Means voted unanimously the approval to submit an application for the FY23 Ernest E. Kennedy Center AET Grant. Funds will help combat underage drinking and drug use with ID software and field intelligence training and to accept an award for the FY22 Ernest E. Kennedy Center AET Grant for \$3,000.00. Funds will be used to combat underage drinking and drug use with ID software and field intelligence training.

8. POLICE DEPARTMENT: APPROVAL OF A MEMORANDUM OF AGREEMENT BETWEEN CPD AND THE UNITED STATES COAST GUARD OUTLINING RESPONSE ABILITIES TO THE USCG BASE CHARLESTON. THERE IS NO COST FOR THIS AGREEMENT.

On a motion of Councilmember Shahid, seconded by Councilmember Shealy, the Committee on Ways and Means voted unanimously the approval of a Memorandum of Agreement between CPD and the United States Coast Guard outlining response abilities to the USCG Base Charleston.

9. PARKS-CAPITAL PROJECTS: APPROVAL TO SUBMIT AN APPLICATION FOR THE 2023 PARKS AND RECREATION DEVELOPMENT (PARD) GRANT TO REPLACE THE CURRENT PLAYGROUND EQUIPMENT SAFETY SURFACING AND SITE WORK REQUIRED FOR INSTALLATION AT WILLIE GAINES PARK. THE REQUESTED FUNDING IS \$28,823.82 WITH A 20% CITY MATCH OF \$7,205.96. THIS IS AN AFTER-THE- FACT APPROVAL. THE DEADLINE FOR THIS GRANT APPLICATION IS MARCH 20, 2023. CITY MATCH OF

\$7,205.96 WILL COME FROM THE 2023 GENERAL FUND BUDGET, 523000-52435 MAINTENANCE, PLAYGROUND EQUIPMENT.

On a motion of Councilmember Waring, seconded by Councilmember Shealy, the Committee on Ways and Means voted unanimously the approval to submit an application for the 2023 Parks and Recreation Development (PARD) Grant to replace the current playground equipment safety surfacing and site work required for installation at Willie Gaines Park. The requested funding is \$28,823.82 with a 20% City match of \$7,205.96. This is an after-the- fact approval. The deadline for this grant application is March 20, 2023. City match of \$7,205.96 will come from the 2023 General Fund Budget, 523000-52435 Maintenance, Playground Equipment.

10. OFFICE OF CULTURAL AFFAIRS: APPROVAL TO APPLY FOR \$6,000.00 FROM SOUTH CAROLINA PRT'S TOURISM ADVERTISING GRANT PROGRAM, TO SUPPORT THE 2023 MOJA ARTS FESTIVAL. A 2:1 CITY MATCH IS REQUIRED. MATCHING FUNDS WILL COME FROM CORPORATE SPONSORSHIP AND PRIVATE DONATION.

11. MAYOR'S OFFICE FOR CHILDREN, YOUTH, AND FAMILIES: APPROVAL TO ACCEPT THE CONTINUATION GRANT FOR AMERICORPS VISTA, WHICH WILL ALLOW THE CITY TO PROVIDE UP TO 21 VISTA MEMBER SLOTS TO CHARLESTON NON-PROFITS, AND TO RECEIVE UP TO 16 VISTA SUMMER ASSOCIATE POSITIONS. THERE IS NO MATCH REQUIRED FOR THE CITY – PER THE TERMS OF THE GRANT, THE CITY PROVIDES THE COST SHARE FUNDING AMOUNT THROUGH SITE FEES RECEIVED FROM PARTICIPATING ORGANIZATIONS.

On a motion of Councilmember Mitchell, seconded by Councilmember Shealy, the Committee on Ways and Means voted unanimously to take items 10 and 11 together.

Councilmember Sakran said he wanted to thank Mindy Sturm for item 11 with the AmeriCorps Vista program. He said a lot of non-profits in the community relied on those volunteers.

On a motion of Councilmember Mitchell, seconded by Councilmember Shealy, the Committee on Ways and Means voted unanimously the approval to apply for \$6,000.00 from South Carolina PRT's Tourism Advertising Grant Program, to support the 2023 MOJA Arts Festival and to accept the continuation grant for AmeriCorps VISTA, which will allow the City to provide up to 21 VISTA member slots to Charleston non-profits, and to receive up to 16 VISTA summer associate positions.

12. OFFICE OF RESILIENCE AND SUSTAINABILITY: APPROVAL TO SUBMIT THE 2024 SC DHEC SOLID WASTE REDUCTION AND RECYCLING GRANT APPLICATION (\$20,000.00) TO SUPPORT RECYCLING EFFORTS IN CITY PARKS, INCLUDING EDUCATIONAL LABELS AND RECYCLING CANS, AND FOR MARKETING AND SIGNAGE FOR THE CITY'S COMPOSTING PROGRAM. THE GRANT APPLICATION IS DUE ON APRIL 7, 2023. THERE IS NO MATCH REQUIRED.

On a motion of Councilmember Shahid, seconded by Councilmember Mitchell, the Committee on Ways and Means voted unanimously the approval to submit the 2024 SC DHEC Solid Waste Reduction and Recycling Grant application (\$20,000.00) to support recycling efforts in City parks,

including educational labels and recycling cans, and for marketing and signage for the City's composting program. The grant application is due on April 7, 2023.

13. FIRE DEPARTMENT: APPROVAL TO SUBMIT THE 2023 STATE HOMELAND SECURITY GRANT IN THE AMOUNT OF \$67,350.00 FOR THE LOWCOUNTRY INCIDENT MANAGEMENT TEAM. THERE IS NO FINANCIAL IMPACT WITH THIS GRANT IN THE FY23 OR 24 BUDGET. THERE IS NO MATCH REQUIRED.

On a motion of Councilmember Shahid, seconded by Councilmember Shealy, the Committee on Ways and Means voted unanimously the approval to submit the 2023 State Homeland Security Grant in the amount of \$67,350.00 for the Lowcountry Incident Management Team. There is no financial impact with this grant in the FY23 or 24 Budget.

14. FIRE DEPARTMENT: APPROVAL TO APPLY FOR A HMEP GRANT IN THE AMOUNT OF \$11,000.00 FOR THE CHARLESTON FD HAZ-MAT TEAM TO ATTEND SPECIALIZED TRAINING. THERE'S A 20% IN-KIND MATCH REQUIRED FOR THIS GRANT. SALARIES OF PERSONNEL ATTENDING CLASSES WILL BE USED AS THE MATCH.

On a motion of Councilmember Shahid, seconded by Councilmember Shealy, the Committee on Ways and Means voted unanimously the approval to apply for a HMEP Grant in the amount of \$11,000.00 for the Charleston FD Haz-Mat Team to attend specialized training. There's a 20% in-kind match required for this grant. Salaries of personnel attending classes will be used as the match.

15. HOUSING AND COMMUNITY DEVELOPMENT: MAYOR AND CITY COUNCIL APPROVAL IS REQUESTED FOR THE SUBMISSION OF THE APPLICATION FOR FEDERAL ASSISTANCE (SF 424 FORMS) AND THE CORRESPONDING DOCUMENTS TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR THE 2023-2024 PROGRAM YEARS. ATTACHED ARE THE 424 FORMS, HUD CERTIFICATION FORMS AND THE BUDGET. THIS REQUEST HAS BEEN COORDINATED WITH THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE AND THE COMMUNITY DEVELOPMENT (CD) COMMITTEE OF CITY COUNCIL. THE CD COMMITTEE OF CITY COUNCIL RECOMMENDED APPROVAL TO THE WAYS AND MEANS COMMITTEE OF CITY COUNCIL, THURSDAY, MARCH 16, 2023. APPROVAL IS ALSO REQUESTED FOR THE EXECUTION OF CONTRACTS FOR EACH ORGANIZATION BASED ON THE APPROVED BUDGETS/AWARDS. THE CONTRACTS WILL BE REVIEWED AND VETTED BY CITY OF CHARLESTON CORPORATION COUNSEL PRIOR TO THE DISSEMINATION OF THE CONTRACTS TO THE NONPROFIT AGENCIES. CONTRACT TEMPLATES ARE ALSO ATTACHED FOR YOUR INFORMATION.

On a motion of Councilmember Mitchell, seconded by Councilmember Shahid, the Committee on Ways and Means voted unanimously the approval to submit the application for Federal Assistance (SF 424 Forms) and the corresponding documents to the Department of Housing and Urban Development (HUD) for the 2023-2024 program years. Attached are the 424 Forms, HUD certification forms and the budget. This request has been coordinated with the Community Development Advisory Committee and the Community Development (CD) Committee of City Council. The CD Committee of City Council recommended approval to the Ways and Means Committee of City Council, Thursday, March 16, 2023. Approval is also requested for the execution of contracts for each organization based on the approved budgets/awards. The contracts will be reviewed and vetted by City of Charleston Corporation Counsel prior to the

dissemination of the contracts to the nonprofit agencies. Contract templates are also attached for your information.

16. THE COMMITTEE ON REAL ESTATE (MEETING WAS HELD ON MONDAY, MARCH 27, 2023, AT 3:30 P.M., CONFERENCE CALL: 1-929-205-6099; ACCESS CODE: 835 678 884)

- a. Authorization for the Mayor to execute on behalf of the City of Charleston, a permanent utility easement and any other documents necessary to grant such an easement to the Commissioners of Public Works of the City of Charleston, South Carolina over a portion of the right-of-way for Hanover Street. The property is owned by the City of Charleston. [Ordinance]
- b. Request permission to use the U.S. Custom House Property for Piccolo Spoleto Festival 2023. There is no cost associated with the use. (200 East Bay Street)
- c. Authorization for the Mayor to execute a Purchase and Sale Agreement between the City, as seller, and JJR Development, LLC, as buyer, for a portion of real property located at 212 Spring Street, Charleston, SC 29403, TMS# 460-11-01-015, for a purchase price of \$170,000.00, and any documents necessary to consummate the transaction in such form as approved by Corporation Counsel of the City of Charleston. The property is owned by the City of Charleston. [Ordinance]
- d. Request approval of First Amendment to the Lease Agreement with Guy P. McSweeney for 1155 Cainhoy Road (Fire Station #21). (TMS# 263-10-01-002)
- e. Authorization for the Mayor to execute a Transfer Agreement conveying the property located at 1345 Rutledge Avenue to Charleston Habitat for Humanity for the construction of affordable, for-sale housing for a person/family earning up to eighty (80%) percent of the Area Median Income. (TMS# 464-13-00-023) [Ordinance]
- f. Please consider the following annexations:
 - (i). 2919 Doncaster Drive (.40 acre) (TMS# 358-10-00-080), West Ashley, (District 10). The property is owned by Caroline Watford and Justin Clack.
 - (ii). 818 Saint Denis Drive (.25 acre) (TMS# 421-03-00-093), West Ashley, (District 9). The property is owned by Karen Jean Byrd.
 - (iii). 360 Lynwood Drive (.29 acre) (TMS# 310-12-00-076), West Ashley, (District 5). The property is owned by Karan S. Hawkins.

Councilmember Appel, Chairman of the Real Estate Committee, said Item A was for an authorization for the Mayor to execute a utility easement with CPW for a right of way on Hanover Street. The item was approved.

Item B was for the approval of permission for Piccolo Spoleto to use the US Customs House for this year's festival. The item was approved.

Item C was for a Sale Agreement between the City of Charleston and JJR Development, LLC for a portion of the rear of 212 Spring Street, for a purchase price of \$170,000. There were provisions so that the City could maintain access to its drainage easement. The item was approved.

Item D was approved, for a First Amendment to the Lease Agreement with Guy P. McSweeney for Fire Station #21 on Cainhoy Road. The amendment extended the lease by a few years and gave some additional options.

Item E was approved, for the Transfer Agreement between the City and Charleston Habitat for Humanity for 1345 Rutledge Avenue. It was for the construction of affordable for sale housing. The agreement was modified to facilitate additional density on site and build more than one unit, which took place subsequent to the meeting.

Item F was approved, for three annexations.

On a motion of Councilmember Appel, seconded by Councilmember Mitchell, the Committee on Ways and Means voted unanimously to approve the Real Estate report as presented with the amendment to Item E and recommended giving first reading to the following bills:

An ordinance authorizing the Mayor to execute, on behalf of the City of Charleston, a permanent utility easement and any other documents necessary to grant such an easement to the Commissioners of Public Works of the City of Charleston, South Carolina over a portion of the right-of-way for Hanover Street.

An ordinance authorizing the Mayor to execute on behalf of the City a Purchase and Sale Agreement between the City, as Seller, and JJR Development, LLC, as Buyer, for a portion of the real property located at 212 Spring Street, Charleston, SC 29403, TMS No: 460-11-01-015 for a purchase price of \$170,000.

An ordinance to authorize the Mayor to execute the necessary documents for the City of Charleston to convey to Charleston Habitat for Humanity the property known as 1345 Rutledge Avenue, bearing TMS# 464-13-00-023, said property located in the City of Charleston, County of Charleston, South Carolina in consideration of six hundred eighty-five thousand and 00/100 (\$1.00) dollars; provided however, that if no construction has begun on the site within eighteen months of transfer, the property shall revert to the City; and provided however, that if the Grantee complies with the terms of the Transfer Agreement, the City shall forgive the loan.

An ordinance to provide for the annexation of property known as 2919 Doncaster Drive (.40 acre) (TMS# 358-10-00-080), West Ashley, Charleston County, to the City of Charleston, shown within the area annexed upon a map attached hereto and make it part of District 10. The property is owned by Caroline Watford and Justin Clack.

An ordinance to provide for the annexation of property known as 818 Saint Denis Drive (.25 acre) (TMS# 421-03-00-093), West Ashley, Charleston County, to the City of Charleston, shown within the area annexed upon a map attached hereto and make it part of District 9. The property is owned by Karen Jean Byrd.

An ordinance to provide for the annexation of property known as 360 Lynwood Drive (.29 acre) (TMS# 310-12-00-076), West Ashley, Charleston County, to the City of Charleston, shown within the area annexed upon a map attached hereto and make it part of District 5. The property is owned by Karan S. Hawkins.

Councilmember Parker asked Councilmember Appel on item C if he knew what was going to be built.

Ms. Creech said the portion of the property would be to provide interconnectivity to the additional properties owned by JJR Development.

There being no further business presented, the Committee on Ways and Means adjourned at 4:46 p.m.

Brittany Pinckney
Assistant Clerk of Council