



WILLIAM S. COGSWELL, JR.
MAYOR

DANIEL RICCIO
CHIEF OF COMMUNITY
SERVICES SECTION

AMY SOUTHERLAND
DIRECTOR

City of Charleston

DEPARTMENT OF LIVABILITY & TOURISM

TOURISM COMMISSION: ROUTES, PARKING AND TOURISM RULES SUBCOMMITTEE

A meeting of the Tourism Commission will be held Wednesday, February 26th 4pm at virtually via Zoom Webinar and in person in the third floor HR training room at 75 Calhoun. Use the following link for online access:

<https://us02web.zoom.us/j/87353419352?pwd=Uk82L3j5EVKhnbfLI2EmpR7avC0Kta.1>

To access via phone, dial 1 312 626 6799. When prompted, enter meeting **ID# 873 5341 9352**. When prompted enter the passcode **230237**.

The public is encouraged to attend the meeting in person to speak for comments to be fully heard. Written comments must be submitted by 12 p.m. on Tuesday, February 25th at <http://innovate.charleston-sc.gov/comments/> or delivered to 75 Calhoun Street, Suite 3400, Charleston, SC 29401. Written comments will be provided to the board members 24 hours in advance of the meeting and will be acknowledged into the record and summarized.

1. Call to order
2. Moment of silence
3. Approval of minutes
4. Public input
5. Items for Discussion
 - a. Review Applications for Certificates of Appropriateness from Adventure Sightseeing
6. Adjournment

In accordance with the Americans with Disabilities Act, people who need alternative formats, ASL (American Sign Language) Interpretation or other accommodation please contact Janet Schumacher at (843) 577-1389 or email to schumacherj@charleston-sc.gov three business days prior to the meeting.



APPLICATION FOR CERTIFICATE OF APPROPRIATNESS FOR SMALL BUS

City of Charleston
75 Calhoun Street, Suite 3400
Charleston, SC 29401

Phone: 843-724-7395
Fax: 843-576-7673
www.charleston-sc.gov

Required with application

- Factory authorized material setting forth the characteristics of the vehicle including its dimensions, weight, passenger capacity, manner of propulsion, described noise level and air pollution characteristics.
- 4 Color photographs not less than 8 x 10 inches of all four (4) sides of the vehicle.
- Samples of proposed design, logo and color scheme.

Upon receiving all required information, your application will be submitted to the Routes, Parking and Tourism Rules Committee. Upon their approval the application will be sent to the Tourism Commission for final approval.

After Approval, but prior to issuance of certificate of appropriateness, you must submit the following:

- A current City of Charleston business license.
- Proof of liability insurance.
- Proof of ownership of approved vehicle
- Paid annual certification fee
 - \$400.00 per bus, plus \$25.00 per seat.

APPLICANT HEREBY REQUESTS:

New Certificate of Appropriateness Transfer of Certificate of Appropriateness

Date of Application: 8/25/24 Name of Company: Adventure Sightseeingof Carolina LLC

Address: PO Box 21360 Charleston, SC 29413 Physical:11 B Isabella St Charleston, SC 29403

Owner of Company: Robert, Lucille & Elizabeth Scribner Phone: 843-762-0088

Email: beth@charlestonharbortours.com

SMALL BUS

Make: Ford Model: Econo Year: 2023

Passenger Capacity: 24 Vehicle Weight: 5100 ADA Accessible

Height: 100.8" Width: 81.3" Length: 235.5"

Engine Type: Gasoline/ Diesel/ Hybrid/ Electric/ Other: Gasoline

FOR LIVABILITY AND TOURISM OFFICE ONLY

Approved Denied Deferred

Reason for Denial or Deferral: _____

Insurance Provider: RLI Insurance Policy Number: LFB0020194e

Business License Number: 50023 Certificate of Appropriateness Number: _____

VIN Number: 1FDFE4FN2PDD20828 License Plate Number: BU35130





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 - \$400.00 per bus, plus \$25.00 per seat.

APPLICANT HEREBY REQUESTS:

New Certificate of Appropriateness Transfer of Certificate of Appropriateness

Date of Application: 12/16/24 Name of Company: Adventure Sightseeing of Carolina LLC

Address: PO Box 21360 Charleston, SC 29413 Physical: 11B Isabella ST Charleston, SC 29403

Owner of Company: Robert, Lucille & Elizabeth Scribner Phone: 843-762-0088

Email: beth@charlestonharbortours.com

SMALL BUS

Make: Mercedes Benz Model: Sprinter with Starcraft cutaway body Year: 2023

Passenger Capacity: 14 Vehicle Weight: 11030 ADA Accessible

Height: 100" Width: 84" Length: 24'

Engine Type: Gasoline/ Diesel/ Hybrid/ Electric/ Other: Diesel

FOR LIVABILITY AND TOURISM OFFICE ONLY

Approved Denied Deferred

Reason for Denial or Deferral: _____

Insurance Provider: RLI Insurance Policy Number: LFB0020194

Business License Number: 50023 Certificate of Appropriateness Number: _____

VIN Number: W1X8E33Y5NN194350 License Plate Number: _____

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