



William S. Cogswell, Jr.  
MAYOR

# City of Charleston

Heather Pope  
Interim DIRECTOR

Department of Human Resources  
& Organizational Development

## Human Resources Committee Agenda

**February 20, 2025**

**Place: Conference Call: 1-929-205-6099, Access Code: 922 2362 7947**

**Time: 4:00 pm**

1. Moment of silence
2. Approval of November 21, 2024 minutes
3. Old Business
4. New Business
  - a. Staffing and Retention Report
  - b. Overview of Human Resources Ordinance
  - c. Overview of Customer Service Initiative, Performance Review Process, and Employee Complaint Procedure
  - d. Update on Human Resources Director Search
5. Adjournment

Cc: Councilmember Caroline Parker, Chair  
Councilmember Karl L. Brady, Jr., Vice Chair  
Councilmember Stephen Bowden  
Councilmember Robert Mitchell  
Councilmember William Tinkler  
Mayor William S. Cogswell, Jr.  
Heather Pope, Interim Director of Human Resources  
Jennifer Strickland, Compensation and HR Data Manager  
Isabel Quattlebaum, HR Analyst  
Lindsay Mazell, Talent Acquisition Manager  
Amy Wharton, CFO

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