

COMMITTEE ON WAYS AND MEANS

March 14, 2017

A meeting of the Committee on Ways and Means was held this date at 4:38 p.m.

PRESENT (11)

The Honorable John J. Tecklenburg, Mayor

Councilmember White	District 1	Councilmember Waring	District 7
Councilmember Williams	District 2	Councilmember Seekings	District 8
Councilmember Lewis	District 3	Councilmember Shahid	District 9
Councilmember Mitchell - <i>absent</i>	District 4	Councilmember Riegel -- <i>absent</i>	District 10
Councilmember Wagner	District 5	Councilmember Moody	District 11
Councilmember Gregorie	District 6	Councilmember Wilson	District 12

1. INVOCATION:

The meeting was opened with an invocation provided by Councilmember Shahid.

2. APPROVAL OF MINUTES:

On a motion of Councilmember White, seconded by Councilmember Gregorie, City Council voted unanimously to approve the minutes of the February 28, 2017 meeting.

3. BIDS AND PURCHASES

On a motion of Councilmember Lewis, seconded by Councilmember Waring, the Committee on Ways and Means voted unanimously to approve the bids and purchases as follows:

INFORMATION TECHNOLOGY: ACCOUNT: 161000-52206 APPROPRIATION: \$75,000

Approval for scanning services for existing large scale documents (plans and drawings) as part of the new Electronic Document Management System. State Contract #4400004820. This purchase includes all necessary services to complete initial scanning to digital format of large scale documents (plans and drawings) for the Public Service Department and the PP&S Department as part of the new Electronic Document Management System project. This will allow for the significant reduction in the use and storage of paper for these large documents

while improving the City's interaction with residents and customers regarding related building projects.

INFORMATION TECHNOLOGY: **ACCOUNT:161000-52206/52058**

APPROPRIATION: \$143,094.00/\$50,637

Approval to purchase software and services to implement Phase II of the new Electronic Document Management System. State Contract #4400004820. This purchase includes all necessary software and services to implement the second phase of the new Electronic Document Management System to facilitate the conversion of existing printed documents and plans to digital format and to process future documentation in digital format, significantly reducing the use of paper, saving money, time and storage while improving the City's interaction with residents and customers. This project will add the following departments and divisions in to the previously installed base system implemented under Phase I: Human Resources, Public Information, Corporation Counsel, Cultural Affairs, Mayor's Office for Children Youth & Families, BFRC, and Internal Auditing

POLICE DEPARTMENT: **ACCOUNT: 200000-52023** **APPROPRIATION: \$45,000**

Approval to process a change order to increase the contract with Light-N-Up, 101 Sunset Drive, Roebuck, SC 29376; Solicitation #15-P008R. This will increase the not-to-exceed \$110,000 a year.

FLEET MANAGEMENT: **ACCOUNT: * - 58015** **APPROPRIATION: \$271,511.86**

Approval to purchase one (1) 2113 Plus 3 Yard Vactor on a 2017 Freightliner Cab, Chassis from Public Works Equipment & Supply, 4519 Old Charlotte Way, Monroe, NC 28110. NJPA Contract #022014FSC; *2017 Lease Purchase Funds

FLEET MANAGEMENT: **ACCOUNT: 062017-58015** **APPROPRIATION: \$159,183.52**

Approval to purchase two (2) 2017 4300 SBA 4x2 International Chassis with 5 Yard Dump Body from Carolina International Truck, 1619 Bluff Rd., Columbia, SC 29201. SC Contract #4400014796; 2017 Lease Purchase Funds

POLICE DEPARTMENT: **ACCOUNT: 200000-52036** **APPROPRIATION: \$135,225.50**

Approve request for purchase of ammunition for CPD range and SWAT use 2017. Total amount of purchase including tax is \$135,225.50

FLEET MANAGEMENT: **ACCOUNT: 062017-58015** **APPROPRIATION: \$55,440**

Approval to purchase two (2) 2017 Ford F250 Crew Cab Trucks from Vic Bailey, 501 East Daniel Morgan Ave., Spartanburg, SC 29304; SC Contract #4400014486; 2017 Lease Purchase Funds

MUNICIPAL GOLF COURSE: **ACCOUNT: 028010-52500** **APPROPRIATION: \$64,425.33**

Approval to establish a lease purchase E-Z-GO Golf Carts and Cushman Haulers for the Municipal Golf Course from TCF Equipment Finance, Inc., 111 West San Marnan Drive, Ste. A2 West, Waterloo, IA 50701-8926; SC State Contract #5000013484. Total lease agreements are for \$326,494.68 over 48 months.

PARKS: ACCOUNT: 051430-58005 APPROPRIATION: \$107,536.43

Approval to purchase furniture for the Charleston Police Team 4 Facility from McWaters, 1104 Shop Road, Columbia, SC 29201-4743; SC Contract #4400006009, #4400005997, #4400005992

FLEET MANAGEMENT: ACCOUNT: 062017-58015 APPROPRIATION: \$97,231.98

Approval to purchase one (1) 2017 John Deere 310SL Backhoe Loader from Flint Equipment, 136 Acres Drive, Ladson, SC 29456; NJPA Contract #032515-JDC; 2017 Lease Purchase Funds.

FLEET MANAGEMENT: ACCOUNT: 062017-58015 APPROPRIATION: \$394,356.77

Approval to purchase one (1) 2112 Plus 12 Yard Vector on a 2017 Western Star 4700SB Cab, Chassis from Public Works Equipment & Supply, 4519 Old Charlotte Way, Monroe, NC 28110. NJPA Contract #022014FSC; 2017 Lease Purchase Funds.

4. BUDGET FINANCE AND REVENUE COLLECTIONS: APPROVAL OF THE 2017 MASTER LEASE PURCHASE FINANCING AGREEMENT WITH TD EQUIPMENT FINANCE, 40 CALHOUN STREET, CHARLESTON, SC IN THE AMOUNT OF \$6,025,853; SOLICITATION #17-B001C [ORDINANCE]

On a motion of Councilmember White, seconded by Councilmember Waring, the Committee on Ways and Means voted unanimously to recommend giving first reading to the following bill:

An ordinance to authorize the execution and delivery of Lease/Purchase and Security Agreements with TD Equipment Finance, Inc. in order to provide for the acquisition of certain Police, Fire, Public Service, Fleet, Stormwater and IT equipment and vehicles; to provide the terms and conditions of such Lease/Purchase and Security Agreements; to provide for the granting of a security interest to secure all obligations of Lessee under the Lease/Purchase and Security Agreements; to authorize the execution and delivery of all documents necessary or appropriate to the consummation of such Lease/Purchase and Security Agreements; and to provide for other matters related thereto.

5. BUDGET FINANCE AND REVENUE COLLECTIONS: APPROVAL TO RENEW THE WORKERS COMPENSATION EXCESS INSURANCE CONTRACT WITH SAFETY NATIONAL IN THE AMOUNT OF \$311,960. THE 2017 POLICY RENEWAL RATE IS FLAT, BUT THE PREMIUM IS INCREASING BY 7% DUE TO THE INCREASED PAYROLL. THIS POLICY RUNS APRIL 1, 2017 TO APRIL 1, 2018. COUNCILMEMBER RIEGEL, THE HR COMMITTEE CHAIR, HAS BEEN BRIEFED ON THE RECOMMENDATION AND APPROVED

ADDING THIS ITEM TO THE WAYS AND MEANS AGENDA.

Councilmember Moody asked about the rate remaining flat with a 7 percent increase in employment. He asked if this was throughout all of the departments. Mayor Tecklenburg stated this was based on the payroll amount and cost of living increases. Councilmember Moody asked if it was not based on so much the new employees as it was the payroll increasing. Joleen Deames, Assistant Chief Financial Officer, stated the increase was based on the estimated payroll.

On a motion of Councilmember Waring, seconded by Councilmember Gregorie, the Committee on Ways and Means voted unanimously to approve to renew the Workers Compensation Excess Insurance contract with Safety National in the amount of \$311,960.

6. FIRE DEPARTMENT: APPROVAL TO APPLY FOR A SLED GRANT IN THE AMOUNT OF \$96,000 FOR THE LOW COUNTRY REGIONAL COLLAPSE SEARCH & RESCUE TEAM-CHARLESTON. FUNDS WILL BE USED TO PURCHASE NEW AND REPLACEMENT EQUIPMENT. NO CITY MATCH IS REQUIRED.

On a motion of Councilmember White, seconded by Councilmember Gregorie, the Committee on Ways and Means voted unanimously to approve to apply for a SLED grant in the amount of \$96,000 for the Low Country Regional Collapse Search & Rescue Team-Charleston.

7. MAYOR'S OFFICE FOR CHILDREN YOUTH & FAMILIES: APPROVAL TO ACCEPT THE YOUTH VOLUNTEER CORPS GRANT AWARD IN THE AMOUNT OF \$200 FOR THE SERVICE-LEARNING IMPLEMENTATION PROGRAM. NO CITY MATCH IS REQUIRED.

On a motion of Councilmember Waring, seconded by Councilmember Lewis, the Committee on Ways and Means voted unanimously to approve to accept the Youth Volunteer Corps Grant award in the amount of \$200 for the Service-Learning Implementation program.

8. OFFICE OF CULTURAL AFFAIRS: APPROVAL TO SUBMIT A GRANT APPLICATION TO THE SC ARTS COMMISSION IN THE AMOUNT OF \$10,000 FOR THE LOWCOUNTRY QUARTERLY ARTS GRANTS PROGRAM. A CITY MATCH OF \$10,000 IS REQUIRED. THE GRANT PERIOD IS 7/1/17 THROUGH 6/30/18. THE MATCHING FUNDS WILL BE INCLUDED IN THE 2018 COMMUNITY ASSISTANCE BUDGET IF THE GRANT IS AWARDED.

On a motion of Councilmember Waring, seconded by Councilmember Shahid, the Committee on Ways and Means voted unanimously to approve to submit a grant application to the SC Arts Commission in the amount of \$10,000 for the Lowcountry Quarterly Arts Grants Program.

9. OFFICE OF CULTURAL AFFAIRS: APPROVAL TO SUBMIT A GRANT APPLICATION TO THE USDA AGRICULTURAL MARKETING SERVICE FARMERS MARKET PROMOTION PROGRAM IN THE AMOUNT OF \$250,000. FUNDS WILL BE

USED FOR THE CHARLESTON FARMERS MARKET AND THE WEST ASHLEY FARMERS MARKET. NO CITY MATCH IS REQUIRED.

On a motion of Councilmember Waring, seconded by Councilmember Shahid, the Committee on Ways and Means voted unanimously to approve to submit a grant application to the USDA Agricultural Marketing Service Farmers Market Promotion Program in the amount of \$250,000.

10. PARKS-CAPITAL PROJECTS: APPROVAL OF A CONSTRUCTION CONTRACT WITH MUSCO SPORTS LIGHTING, LLC IN THE AMOUNT OF \$559,500 FOR THE PURCHASE AND INSTALLATION OF EIGHT NEW MUSCO LIGHTING STRUCTURES AT GOVERNORS PARK ATHLETIC FIELDS. THIS IS BEING DONE THROUGH A COOPERATIVE PURCHASE AGREEMENT WITH THE NATIONAL JOINT POWERS ALLIANCE. THE PROJECT TIMETABLE IS SCHEDULED FOR 100 DAYS. WITH THE APPROVAL OF THE PROJECT BUDGET, STAFF IS AUTHORIZED TO AWARD AND/OR AMEND CONTRACTS LESS THAN \$40,000, TO THE EXTENT CONTINGENCY FUNDS EXIST IN THE COUNCIL APPROVED BUDGET. THE CONSTRUCTION CONTRACT WILL OBLIGATE \$559,500 OF THE \$700,000 PROJECT BUDGET. THE FUNDING SOURCES FOR THIS PROJECT ARE: S.C. SPORTS DEVELOPMENT FUNDING GRANT (\$350,000) AND 2013 GENERAL FUND RESERVES (\$350,000).

On a motion of Councilmember White, seconded by Councilmember Waring, the Committee on Ways and Means voted unanimously to approve a Construction Contract with MUSCO Sports Lighting, LLC in the amount of \$559,500 for the purchase and installation of eight new MUSCO lighting structures at Governors Park athletic fields.

11. PARKS-CAPITAL PROJECTS: APPROVAL OF A CONSTRUCTION CONTRACT WITH MUSCO SPORTS LIGHTING, LLC IN THE AMOUNT OF \$462,500 FOR THE PURCHASE AND INSTALLATION OF SIX NEW MUSCO LIGHTING STRUCTURES AT BAYVIEW SOCCER COMPLEX. THIS IS BEING DONE THROUGH A COOPERATIVE PURCHASE AGREEMENT WITH THE NATIONAL JOINT POWERS ALLIANCE. THE PROJECT TIMETABLE IS SCHEDULED FOR 100 DAYS. WITH THE APPROVAL OF THE PROJECT BUDGET, STAFF IS AUTHORIZED TO AWARD AND/OR AMEND CONTRACTS LESS THAN \$40,000, TO THE EXTENT CONTINGENCY FUNDS EXIST IN THE COUNCIL APPROVED BUDGET. THE CONSTRUCTION CONTRACT WILL OBLIGATE \$462,500 OF THE \$505,000 PROJECT BUDGET. THE FUNDING SOURCES FOR THIS PROJECT ARE: 2012 GENERAL FUND RESERVES (\$9,269.18) AND 2013 GENERAL FUND RESERVES (\$495,730.82).

On a motion of Councilmember White, seconded by Councilmember Gregorie, the Committee on Ways and Means voted unanimously to approve a Construction Contract with MUSCO Sports Lighting, LLC in the amount of \$462,500 for the purchase and installation of six new MUSCO lighting structures at Bayview Soccer Complex.

12. PARKS-CAPITAL PROJECTS: APPROVAL OF THE LOUIS WARING, JR. WEST ASHLEY SENIOR CENTER FEE AMENDMENT #3 TO THE PROFESSIONAL SERVICES CONTRACT WITH LIOLLIO ARCHITECTURE IN THE AMOUNT OF \$43,100 FOR AN ADDITIONAL 135 DAYS OF CONSTRUCTION ADMINISTRATION. THIS APPROVAL WILL RESULT IN A BUDGET TRANSFER OF \$43,100 TO THE LIOLLIO ARCHITECTURE PROFESSIONAL SERVICES CONTRACT FROM THE PROJECT CONTINGENCY. THE TOTAL PROJECT BUDGET REMAINS UNCHANGED. THE TOTAL CONTRACT TIME IS INCREASED BY 135 DAYS. THE APPROVAL OF FEE AMENDMENT #3 WILL RESULT IN A \$43,100 INCREASE TO THE LIOLLIO ARCHITECTURE PROFESSIONAL SERVICES CONTRACT FROM \$623,437 TO \$666,537. THE FUNDING SOURCES FOR THIS PROJECT ARE: 2012 GENERAL FUND RESERVES, 2014 GO BOND, 2013 GENERAL FUND RESERVES, 2014 GENERAL FUND RESERVES, AND CAPITAL CONTRIBUTION FROM ROPER ST. FRANCIS.

On a motion of Councilmember Waring, seconded by Councilmember Gregorie, the Committee on Ways and Means voted unanimously to approve the Louis Waring, Jr. West Ashley Senior Center Fee Amendment #3 to the Professional Services Contract with Liollio Architecture in the amount of \$43,100 for an additional 135 days of construction administration.

13. PUBLIC SERVICE: APPROVAL FOR B&C LAND DEVELOPMENT TO INSTALL A PIPE CHECK VALVE IN THE AMOUNT OF \$53,625 AT THE LIMEHOUSE STREET/BATTERY OUTFALL. THIS REPLACES A FAILED TIDEFLEX VALVE. THE WORK WAS PERFORMED AS AN EMERGENCY REPAIR DUE TO THE NEED TO PREVENT POTENTIAL FLOODING OF THE SURROUNDING STREETS AND PROPERTIES.

On a motion of Councilmember White, seconded by Councilmember Waring, the Committee on Ways and Means voted unanimously to approve for B&C Land Development to install a pipe check valve in the amount of \$53,625 at the Limehouse Street/Battery outfall.

14. POLICE DEPARTMENT: APPROVAL OF A LAW ENFORCEMENT ASSISTANCE AND SUPPORT AGREEMENT WITH THE UNITED STATES MARSHAL SERVICE. THEY HAVE AGREED TO SIGN ONCE APPROVED BY AND SIGNED BY ALL NECESSARY PARTIES FROM THE CITY.

On a motion of Councilmember Gregorie, seconded by Councilmember Waring, the Committee on Ways and Means voted unanimously to approve a law enforcement assistance and support agreement with the United States Marshal Service.

15. POLICE DEPARTMENT: APPROVAL OF THE LAW ENFORCEMENT ASSISTANCE AND SUPPORT AGREEMENT WITH COLLETON COUNTY SHERIFF'S OFFICE.

On a motion of Councilmember Gregorie, seconded by Councilmember Waring, the Committee on Ways and Means voted unanimously to approve the Law Enforcement Assistance and Support Agreement with Colleton County Sheriff's Office.

16. POLICE DEPARTMENT: APPROVAL OF A CONTRACT BETWEEN CPD AND TURNING LEAF PROJECT. TURNING LEAF PROJECT PROVIDES PRE-RELEASE AND POST-RELEASE REENTRY PROGRAMS FOR CCDC INMATES. THE AMOUNT TO BE PAID BY THE CITY IS \$85,000. THIS IS THE SAME AMOUNT FOR A SIMILAR CONTRACT APPROVED IN 2016.

On a motion of Councilmember Gregorie, seconded by Councilmember Waring, the Committee on Ways and Means voted unanimously to approve a contract between CPD and Turning Leaf Project.

17. THE COMMITTEE ON REAL ESTATE: (MEETING WAS HELD MARCH 14, 2017 AT 4:00 P.M. AT CITY HALL, 80 BROAD STREET)

- a. Request approval of the Agreement whereby Charleston County School District and the City agree to reestablish the southeast quadrant of Hampstead Square for use as a public park (TMS: 459-09-02-151). The property was established as a Public Mall in 1871.
- b. Request approval of the Second Amendment to Agreement of Purchase and Sale whereby the City and SC State desire to remove certain reversionary interests benefitting the City from the Deed requirements set forth therein, and language imposing a deadline for the construction of the Community Center. (Corner of Lee and America Street; TMS: 459-05-04-210). The property is owned by the City of Charleston. [Ordinance]
- c. Consider the following annexations:
 - i. 1522 Grimball Road (TMS# 427-00-00-008) 0.41 acre, James Island (District 6); This property is owned by Francina Backman.
 - ii. 2205 Ramsay Street (TMS# 343-05-00-125) 0.25 acre, James Island (District 11); This property is owned by Edward Mungo.
 - iii. 1524 Grimball Road (TMS# 427-00-00-085) 0.58 acre, James Island (District 6); This property is owned by Clyde J. Smalls and Carol J. Smalls.
 - iv. Grimball Road Extension and Cooper Judge Lane (TMS#'s 427-00-00-081 and 427-00-00-113) 1.19 acres, James Island (District 6); This property is owned by JJR Development LLC.
 - v. Vacant property off of Folly Road (TMS# 427-00-00-114) 0.99 acre, James Island (District 6); This property is owned by Clyde J. Smalls and Carol J. Smalls.

Councilmember White, Chair of the Committee on Real Estate, reported that the Committee met earlier at 4:00 p.m. Item 'a' was a request for the City and the School District to reach an

agreement for the use of Hampstead Square as a park. Item 'b' was approval of a Second Amendment between the City and South Carolina State with regards to development of the site on America Street. They also received requests for several annexations, and all items were approved unanimously.

Councilmember Seekings said that the matter related to the South Carolina State property was a matter that the City's Community Development Committee had been taking up for years and asked what the amendment included that was considered by the Real Estate Committee. Councilmember White said that the grant funds that would be used on the site were Federal grant funds. These funds did not allow for the reverter to be a part of the transfer, and it had to be removed. He stated Frances Cantwell, Corporation Counsel, did communicate with them to find out if there was any opportunity to protect the City's interest in the event the project did not move forward. Unfortunately, there was nothing the City could do from a reverter standpoint, however, there would be a deed restriction with the property which would make sure that the property was used for the purposes of a community center into the future. Ms. Cantwell added that should the school cease using the property in accordance with the 1890 Federal guidelines, there were three options. The school could dispose of the asset, and the Federal Government and South Carolina State would share pro rata respective investments in it. The other would be for the Federal Government to take the property and use it in another program. The third option would be for South Carolina State to buyout the Federal Government. In any event, the City would have a restrictive covenant on the property requiring it to be used for community center purposes.

Councilmember Seekings asked if the City had been given the status of the property that will be placed on the site. Councilmember White said his understanding was that funds were available for not only the construction, but also operations, and South Carolina State has actually funded the operation for a number of years. Ms. Cantwell said there were two programs under the 1890 program, one is for operations, and one is for capital improvements. She said South Carolina State has been awarded the money for capital improvements, and they've had it for a number of years. She said they were in design now with the expectation that they will start construction once they have finished the contracts, and it has gone through the appropriate review procedures at the City. She said they had no reason to believe it won't be built, and the school has reported to the City that they have the funds to build it. Then, they receive the annual appropriations to operate it.

Councilmember Lewis said that Councilmember Mitchell could not be at the meeting because he was stuck in Washington, D.C., but he (Councilmember Lewis) attended the Real Estate Committee meeting where they approved the item for Hampstead Park. He said that the Mayor said they would approach the neighborhood organizations to see what they want in the park. He said some people wanted the park to be a dog park, but that was not the wish of the neighborhood organizations. He said he was glad to have heard the Mayor state they would take it back to the neighborhood organizations and listen to the people. He also reported that Councilmember Mitchell had been working very closely with Ms. Cantwell and Mr. Foster with the 1890 Program. He said that Senator Kimpson had also been working very hard with the

President of South Carolina State to make sure that this project would be built. He thanked Ms. Cantwell for her work to put something in the deal that would protect the City and protect South Carolina State. He said he was sure that with Mr. Foster's presence, the project would be built, and he also thanked members of Council and others for their involvement. He said Council had been working on this item for ten years, and it took about seven years to get the State to transfer the property to the City. He said the property was a part of the bridge mitigation. This piece of property would serve the citizens of the Eastside and the City as a whole. He encouraged Council to support the agreement.

On a motion of Councilmember White, seconded by Councilmember Waring, the Committee on Ways and Means voted unanimously to adopt the report of the Committee on Real Estate.

The Committee on Ways and Means recommended giving first reading to the following bills:

An ordinance authorizing the Mayor to execute on behalf of the City a Second Amendment to the Purchase and Sale Agreement between the City and South Carolina State University pertaining to property located in the Cooper River Bridge Redevelopment area and such other documents as may be required to effect the transfer of said property.

An ordinance to provide for the annexation of property known as 1522 Grimball Road Extension (0.41 acre) (TMS# 427-00-00-008), James Island, Charleston County, to the City of Charleston, shown within the area annexed upon a map attached hereto and make it part of District 6. The property is owned by Francina Backman.

An ordinance to provide for the annexation of property known as 2205 Ramsay Street (0.25 acre) (TMS# 343-05-00-125), James Island, Charleston County, to the City of Charleston, shown within the area annexed upon a map attached hereto and make it part of District 11. The property is owned by Edward Mungo.

An ordinance to provide for the annexation of property known as 1524 Grimball Road Extension (0.58 acre) (TMS# 427-00-00-085), James Island, Charleston County, to the City of Charleston, shown within the area annexed upon a map attached hereto and make it part of District 6. The property is owned by Clyde J. Smalls and Carol J. Smalls.

An ordinance to provide for the annexation of property known as Grimball Road Extension and Cooper Judge Lane (1.19 acres) (TMS# 427-00-00-081; and 427-00-00-113), James Island, Charleston County, to the City of Charleston, shown within the area annexed upon a map attached hereto and make it part of District 6. The property is owned by JJR Development LLC.

An ordinance to provide for the annexation of property known as vacant property off Folly Road (0.99 acre) (TMS# 427-00-00-114), James Island, Charleston County, to the City of Charleston, shown within the area annexed upon a map attached hereto and make it part of District 6. The property is owned by Clyde J. Smalls and Carol J. Smalls.

There being no further business presented, the Committee on Ways and Means adjourned at 4:51 p.m.

Jennifer Cook
Assistant Clerk of Council